

PUBLIC

MINUTES of a meeting of **CABINET** held on 16 March 2020 at County Hall, Matlock.

PRESENT

Councillor B Lewis (in the Chair)

Councillors A Dale, A Foster, C Hart, T King and J Wharmby.

Apologies for absence were received on behalf of Councillor S A Spencer.

Declarations of Interest

Councillor A Dale declared a personal interest in Agenda Item 6(j) – Children’s Services Capital Programme 2019-20 Joint Match Funding Initiative as member of the Dronfield Henry Fanshawe School Governing Body.

40/20 MINORITY GROUP LEADERS’ QUESTIONS

There were no Minority Group Leader questions.

41/20 MINUTES RESOLVED that the non-exempt minutes of the meeting of Cabinet held on 13 February 2020 be confirmed as a correct record and signed by the Chairman.

42/20 CABINET MEMBER MEETINGS - MINUTES RESOLVED to receive the non-exempt minutes of Cabinet Member meetings as follows:

- (a) Health and Communities – 3 February 2020
- (b) Young People – 4 February 2020
- (c) Strategic Leadership, Culture and Tourism – 7 February 2020
- (d) Corporate Services – 13 February 2020
- (e) Highways Transport and Infrastructure – 13 February 2020

43/20 COUNCIL PLAN REFRESH 2020-21 (Strategic Leadership, Culture and Tourism) The Council Plan sets out the future direction of the Council, the outcomes that the authority was seeking to achieve and priorities to focus effort and resource. In May 2019, Council approved a substantially revised Council Plan for 2019-21, which set out a smaller number of focused priorities, supported by key deliverables. To ensure the Plan remained up to date and fit for purpose, a light touch refresh of the Council Plan had been undertaken for 2020-21, the refresh was attached at Appendix A to the report. As part of the

refresh, additions had been made to the Plan to ensure a continued focus on the Council's work with partners and communities to tackle climate change.

The Plan was supported by a more detailed delivery plan, which had been updated and was attached at Appendix B to the report. This delivery plan sets out clear timescales and lead responsibility. The refreshed Plan and delivery plan were recommended for approval by Full Council. The Council would continue to assess progress through regular monitoring of the deliverables and performance against the key measures set out in the Plan. In line with around fifty other councils across the UK, the Council had the opportunity to achieve its savings targets in the Communications area by generating income through advertising on carefully selected platforms.

RESOLVED to recommend the Authority's refreshed Council Plan 2020-21 for approval by Full Council.

44/20 DEPARTMENTAL SERVICE PLANS 2017-2021 (Strategic Leadership, Culture and Tourism) The Executive Director – Commissioning, Communities and Policy recommended the 2020-21 updates to Departmental Service Plans 2017-21 for approval by Full Council. Service Plans set out how each department would contribute to the outcomes and priorities set out in the Council Plan refresh 2019-21.

RESOLVED to approve (1) the 2019-20 update to Departmental Service Plans 2017-21; and

(2) that the Service Plans be submitted to Full Council for endorsement.

45/20 CAPITAL BUDGET MONITORING TO MONTH 9 2019-20 (Strategic Leadership, Culture and Tourism) The Director of Finance and ICT informed Cabinet of the latest Capital budget monitoring position for the Capital programme.

The report reflected those schemes that were currently under way and which had previous Cabinet approval. Each scheme had a nominated budget holder who was responsible for ensuring the scheme stays within budget, and who verified the projected spend against their allocated schemes. The report contained schemes that were open at 1 April 2019 and also those that had been completed and closed in-year.

On 6 February 2019 Council approved proposals relating to the Capital starts programme for 2019-20 totalling £67.6m. Due to subsequent approvals and project adjustments the 2019-20 capital programme now stands at £86.9m. The Schemes contained within the Report include previously approved Capital Programmes over numerous funding years, including 2019-20.

The current budget for open schemes is approximately £646m, with the latest monitoring showing a forecast underspend over the life of the projects of £2.220m. This is different from the figures presented in Appendix 1 which is a position statement by department and shows the forecasted position for all schemes which were open as at 1 April 2019, some of which may have been subsequently closed within the year. Details of the current position by Cabinet Portfolio were presented in the report.

Appendix 2 to the report set out a summary of the ten largest capital schemes that the Council currently had. These represented approximately 51% in value of all the capital schemes that were open as at 1 April 2019. These schemes were currently projected to underspend by £1.013m, the main underspend of £0.779m related to the A61 Growth Deal Project. It was noted that the current estimated expenditure for Belper Integrated Specialist Services in 2019-20 included expenditure previously processed and allocated to the project which had now been partially reversed to reflect the true split of the costs incurred between two projects.

RESOLVED to note the current position on the monitoring of Capital schemes.

46/20 APPROVAL OF THE 2020-21 RISK STRATEGY (Corporate Services)
The Director of Finance and ICT sought approval to the 2020-2021 Risk Strategy and associated implementation plan. A copy of the Strategy was appended to the report.

Risk Management was an integral part of the Corporate Governance Framework of the Council. The Risk Management Strategy would assist the Council in practising good corporate governance by reducing risk, stimulating performance throughout the Council, enhancing services, Value for Money and improving leadership, transparency and social accountability.

How successful the Council was in dealing with the risks it faces could have a major impact on the achievement of our key objectives and service delivery to the community. This Strategy would help support the corporate agenda and underpin the key Council Plan objectives.

The Risk Strategy had undergone a significant overhaul to enable the Derbyshire's transition to an enterprising model. As risk changed through the evolution of the Council Plan, it was vital to ensure that the risk model was fit for purpose and in line with these altering opportunities and hazards. This would enable the Council to be aware of the risks and opportunities that were presented within a clear framework of assessment and identification.

RESOLVED to approve the 2020-21 Risk Management Strategy and Implementation Plan.

47/20 ADVANCE PAYMENT OF PENSION CONTRIBUTIONS PROPOSAL

(Strategic Leadership, Culture and Tourism) The Director of Finance and ICT sought approval for the Council to make a lump sum payment on 30 April 2020, to the Derbyshire Pension Fund, of its Local Government Pension Scheme employer contributions, in full, for the period 1 April 2020 to 31 March 2023, further details of which were presented.

RESOLVED to approve a lump sum payment to be made on 30 April 2020 to the Derbyshire Pension Fund for the Council's employer contributions, in full, for the period 1 April 2020 to 31 March 2023.

48/20 MODERNISING COUNCIL SERVICES THROUGH DIGITAL TRANSFORMATION AND CHANNEL SHIFT

(Corporate Services) The Executive Director – Commissioning, Communities and Policy sought approval to progress a cross-council, digital transformation 'Channel Shift Programme' by moving to the procurement stage for new underpinning digital systems for an initial four-year term, with options to extend for up to three additional periods of two years and to support this investment with the required change management processes. The implementation phase will last 2.5 years, with benefits being accrued over a five-year period.

Derbyshire County Council existed to enable its citizens to enjoy the best quality of life that they could achieve, supported by a modern, enterprising organisation that puts residents first. Being an efficient organisation that prioritises customer experience underpins this commitment, and an opportunity existed for the Council to deliver more effectively for its residents through digital transformation.

By embracing digital technology, which was now used by hundreds of councils across the UK, the Council could make a wide range of its services more accessible, more efficient and improve the experience that residents had when they interact with the organisation. A focused, digitally-driven approach would modernise many of our processes and support renewed focus on delivery and accountability as an Enterprising Council. It would also improve the perceptions that our partners, stakeholders and Derbyshire people had about the Council.

Digital communication had become the norm following exponential growth in the use and ownership of desktops, laptops and smartphones. This was reflected in national statistics. The Council does not currently have an online portal where residents could log-in to access a range of Council services. This meant that residents were often required to complete separate online forms for related services (e.g. school admissions and free school

meals). In some cases, people had separate logins for different Council services and it was difficult for residents to track the progress of individual cases. The contact centre, Call Derbyshire, was therefore, the natural “go-to” channel for many.

In future, the Council wanted a significant proportion of Derbyshire residents to engage, communicate and transact with the Council through a single online portal. This would allow residents to see status updates on the progress of queries, bookings or applications for a wide range of Council services in a single place, thereby improving citizen journeys and customer satisfaction. Another key driver of the Channel Shift Programme was to enhance colleague experiences of working at the Council and, in turn, to improve service quality.

The objective of the Channel Shift Programme could be summarised as:

“To improve the resident experience through the introduction of three new corporate, citizen facing systems to the Council in 2020, putting at least 50 services live on these new platforms by the end of 2020. An additional c.150 services will follow in 2021-22.”

Since September 2019, the Channel Shift Programme Team had worked with the Channel Shift Board to evaluate the introduction of a modern, corporate Customer Relationship Management (CRM) system, further details of which were presented. This had been considered alongside the introduction of two other corporate systems: a Compliments, Comments and Complaints system; and a Room and Events Booking system. Once procured, all three corporate systems would help to promote consistent resident and colleague experiences and drive significant efficiencies via integrated workflow.

The proposed new approach would also improve service quality and efficiency by and for colleagues. If this transformation programme achieves its potential, towards the end of the five-year benefit period, the following improvements could also be delivered:

- There was likely to be a reduction in the number of ICT applications once the new corporate systems are procured, implemented and embedded within the Council through rationalisation of existing systems. This supported commitments outlined in the Council’s five-year ICT Strategy;
- The new systems could be used extensively for colleague-facing processes, as well as resident-facing processes which were the primary focus of the Channel Shift Programme. For example, on boarding processes operated by the Shared Service Centre, HR or Finance could use and benefit from the new systems;
- The new systems could be used to accelerate Council responses to FOI (freedom of information) and subject access requests (SAR);

- The Channel Shift Programme was likely to support the Council's climate change agenda by supporting reduced printing and travel frequency. The Programme Team has started to engage relevant officers in the Council to quantify its anticipated contribution;
- The CRM system in particular was likely to support wider process improvement work within the Future Highways Model; and
- There may be strong alignment with other prominent Council initiatives (e.g. the Better Lives and Thriving Communities programmes). The Programme Team was in the process of engaging these teams to establish how the Channel Shift Programme could support these programmes' objectives, especially around culture and change management expertise which could potentially be shared and pooled as needed.

The Council did not currently have benchmark data in many of the above areas, so the Channel Shift Programme would work with colleagues from across the Council to establish suitable benchmarks for monitoring purposes.

Best practice examples could be found throughout the Channel Shift Strategy as detailed in Appendix 1 to the report which referenced to quality and efficiency savings realised by other councils through Channel Shift initiatives.

This Programme supported the Council's Enterprising Council approach, which included a commitment to working as "One Council", replacing 'siloed' departmental working with coordinated, Council-wide transformational change. It also aligned to commitments within the Council Plan.

As outlined, the basis of the Channel Shift Programme focused on the procurement and implementation of the three corporate systems. These systems may all be part of the same system or procured from separate suppliers, and would be implemented in a consistent manner across the Council to ensure maximum adoption and utilisation. They would be procured using the open tender procedure, for an initial four-year term with options to extend for up to three additional periods of two years.

The anticipated total cost of this Programme over five years, including licences, professional services and backfill costs for directorates, was £1.639m. and the breakdown of these costs were detailed in Appendix 2 to the report.

There was potential for the Channel Shift Programme to drive significant quality and efficiency benefits across the Council over a five-year period. There would be an amount of cash and non-cash releasing benefits which would support the Council in achieving its savings targets and driving

efficiencies in terms of processes, roles and systems. Further details were presented at Appendix 3 to the report.

The costs of the programme would be initially underwritten by Commissioning, Communities and Policy 2019-20 underspends. A benefits realisation case would need to be developed to determine how the costs of the programme could be recovered. This would be established as part of the Programme work.

As the Channel Shift Programme moved from procurement to implementation, it planned to adopt a Prince2 methodology to manage the implementation of the new digital systems. It would work in an agile way to ensure swift development, testing and implementation of new processes and systems.

In addition to the existing Channel Shift Programme Board (which would be reviewed to ensure appropriate representation and oversight of the Programme was achieved), the Programme Team planned to create a Delivery Board which would include many of the end-users who would ultimately use the new digital systems (for example, service leads within ACATT, Call Derbyshire, Trading Standards, School Admissions, Adult Education, Highways, Planning and other citizen-facing services). The primary purpose of this Board would be to ensure that the digital solution(s) were fit for purpose and to act as Digital Champions who would help drive adoption and utilisation across the directorates.

RESOLVED to approve; (1) the digital transformation programme, as outlined in this Report;

(2) a £1.639m budget for the Channel Shift Programme including backfill costs for directorate resources working on the Programme, supplier professional services, external change management support, software licences, middleware (if needed) and contingency at 10%; and

(3) the procurement of three new corporate systems, as referred to in this report for an initial four-year term, with options to extend for up to three additional periods of two years, in line with the Council's procurement processes.

49/20 PUBLIC HEALTH LOCALITIES AND PLACE-BASED PROGRAMME AND INVESTMENT 2020-21 AND 2021-22 (Health and Communities) The Director of Public Health sought approval to:

- invest in the Public Health Locality and Place-based Programme in 2020-21 and 2021-22

- allocate the 2020-21 and 2021-22 investment for the Public Health Locality and Place-based Programme to Locality Health and Wellbeing Partnerships
- adopt the Community Wellness Approach in three localities to enable locality Health and Wellbeing Partnerships to support more community-led projects to improve health and wellbeing
- fund the Raising Aspirations programme for the 2020-21 and 2021-22 academic years
- fund the 5 Ways to Wellbeing approach for 2020-21

The Public Health Localities and Place-based approach delivered a broad range of locally-developed projects and programmes, which were monitored and reported annually. These were currently agreed through the Health and Wellbeing Partnerships, with an aspiration to further involve people from the communities the Council served. There were eight Health and Wellbeing Partnerships across Derbyshire, arranged on a district/borough footprint. Each Health and Wellbeing Partnership worked to improve the health of local communities, through promoting health-related behaviours, and addressing the wider determinants of health, such as housing, employment and skills, and financial inclusion.

Public Health Localities and Place-based work was integral to addressing the wider determinants of health and wellbeing at a local level; in particular, employment and skills, financial inclusion, community cohesion and social isolation experienced by some of Derbyshire's most vulnerable communities.

Headline information detailing the impact and reach of the investment through locality Health and Wellbeing Partnerships were presented in the report. This activity showed how the Public Health Localities and Place-based approach supports the delivery of the Council Plan and the Council's place based work and local engagement. It also contributed to Derbyshire's Health and Wellbeing Strategy, and the Prevention and Place work streams of Joined-up Care Derbyshire, and district and borough Community Strategies, where appropriate.

Joint working was well-established in the Localities and Place-based approach, and this created considerable secondary gain across the localities, both in terms of in-kind contributions from partners and also match-funding. The Localities and Place-based budget in 2018-19 enabled additional investment through match-funding of £0.468m to further support investment in the priorities of locality Health and Wellbeing Partnerships. Activity and achievements for 2020-21 will be collated at the end of the financial year.

The Community Wellness Approach was a further development of the place based approach and focuses on how we change our relationship with

communities to enable better wellness and resilience, leading to improved health outcomes and reduced use on services. The approach had a central belief that all people and communities came with assets and by putting our resources into supporting people to nurture what they value and achieve what they believe in and by removing the barriers to good wellbeing we would see happier and healthier people and communities.

Currently the Public Health locality programme centred on using information to set priorities for each district area, in conjunction with partners to best meet the needs of the local population and establish projects to do this. The shift that the Community Wellness Approach promoted was to support leadership from people and communities in the setting up of community-led projects within the locality programme through building authentic relationships with communities by building trust between the partners and the communities that we serve.

This approach complimented the Thriving Communities work which also aimed to build to relationships of trust with communities; both approaches supported a cultural shift within the Council, our partners and with the people served.

The Raising Aspirations project was initially developed by Bolsover Partnership in 2009, and was a programme of co-ordination and interventions that addressed barriers relating to aspiration and engagement amongst vulnerable groups of young people. The strength of the Raising Aspirations project had been the innovative approach to drawing upon existing strategy and provision in order to enhance and strengthen the positive impact on the local community. The aim of the project was to provide targeted, bespoke and intensive interventions with small cohorts of young people that required additional support and motivation to achieve positive post-16 progressions.

Due to their previous experience in commissioning the Raising Aspirations project, in 2017 Bolsover Partnership re-tendered the contract on behalf of the locality Health and Wellbeing Partnerships across Derbyshire. The contract was funded through the allocations provided to Health and Wellbeing partnerships from the Public Health Grant, and allowed the project to be extended into schools across all district and boroughs of Derbyshire. The contract was awarded to Derbyshire Education Business Partnership (DEBP), who were delivering the programme in fourteen schools across Derbyshire, further details of which were presented.

In 2018-9, an initiative to raise awareness about the 5 Ways to Wellbeing was launched through the locality programme. Each locality was awarded £5,000 to run a local promotional campaign, which was supplemented by £10,000 for a local small grants fund to support delivery of projects. The grants fund continued in 2019-20 and succeeded in the aims of

raising awareness and embedding the principles of the 5 ways to wellbeing within locality work. In 2020-21, the next stage was to embed the principles of the 5 Ways to Wellbeing within generic local small grants funds. Each locality would be awarded £2,500 to supplement their local small grants fund on the condition that the criterion included the 5 Ways to Wellbeing principles.

The annual Localities and Place-based budget for 2020-21 and 2021-22 was £0.890m and would be apportioned as follows:

- £0.579m of the budget would be allocated to the eight Locality Health and Wellbeing Partnerships, this represented 65% of the overall budget. The allocations would be determined using a fair-share formula; a weighted calculation, taking into account population size, health outcomes, and key determinants of health, to achieve an equitable distribution of resources across the County.

- £80,000 would be allocated equally between Locality Health and Wellbeing Partnerships to facilitate a Health & Wellbeing Community Small Grants scheme in each locality.

- £0.231m would be allocated to the eight Locality Health and Wellbeing Partnerships to work on an agreed overarching approach for the County.

An additional £0.231m would be allocated to the re-procurement of the Raising Aspirations programme across schools in Derbyshire and a further £20,000 to the small grants fund across localities to deliver against the 5 Ways to Wellbeing.

All Health and Wellbeing Partnerships will be required to use their locality allocations to deliver the public health priorities set out in their Partnership Action Plan. Local Partnership Action Plans were agreed annually by each locality Health and Wellbeing Partnership. Governance arrangements would ensure that the investment was used to complement and not duplicate other work of the Council, including other public health programmes. Governance arrangements for the Locality Programme needed to be flexible enough to support the diversity of the priorities of the Health and Wellbeing Partnerships, but robust enough to ensure that Public Health maintain oversight of the budget. To further strengthen the governance arrangements, Public Health had established a Locality Programme Performance and Governance Group to provide the Public Health Senior Management Team and the wider Council with assurance around the use of locality funding. This new governance structure aimed to fulfil recommendations made by Audit Services following their 2018-19 review of Public Health contracts and grants.

The annual budget for the Locality Programme is £0.890m, and this money had been identified within the Public Health Grant. An additional £0.231m from the Public Health Grant would be used to re-procure Raising Aspirations for a further two academic years. A further £20,000 from the Public Health Grant, would be added to small grants funds across localities. Total investment in the Public Health Locality programme for the financial years 2020-21 and 2021-22 would be £2.031m

RESOLVED to (1) approve funding of £2.011m for the Public Health Localities and Place-based programme in 2020-21 and 2021-22;

(2) approve the release of annual investment of £0.890m for 2020-21 and 2021-22 to Locality Health and Wellbeing Partnerships to deliver the priorities set out in the Public Health Locality Plans;

(3) approve funding of £20,000 to Locality Health and Wellbeing Partnerships to deliver the 5 Ways to Wellbeing for 2020-21;

(4) approve the transfer of £0.231m to Bolsover Partnership to enable the re-procurement of the Raising Aspirations programme across Derbyshire for the 2020-21 and 2021-22 academic years;

(5) support the adoption of a community wellness approach by Erewash, Amber Valley and Derbyshire Dales Health and Wellbeing Partnerships; and

(6) note the revised Governance arrangements to be implemented for 2020-21.

50/20 FLOOD RESPONSE POLICY (Highways, Transport and Infrastructure) The Executive Director - Economy, Transport and Environment sought approval for the publication of the Flood Response Policy, attached as Appendix A to the report, on the Council's website.

RESOLVED to approve the publication of the Flood Response Policy as detailed in Appendix A to the report, on the Council's website.

51/20 CHILDREN'S SERVICES CAPITAL PROGRAMME 2019-20 JOINT MATCH FUNDING INITIATIVE (Young People) The Executive Director – Children's Services sought approval to a schedule of joint-funded projects submitted by schools as a charge on the budget approved in the 2019-20 Children's Services Capital Programme.

Cabinet agreed on 11 July 2019, as part of the 2019-20 Children's Services Capital Programme, to allocate £500,000 from the School Condition Allocation to continue with the Joint Funding Initiative. The initiative enabled

schools to bid for 50% funding support from the Authority to undertake priority schemes which would improve the condition of their school site/buildings, or to improve the safeguarding of children or to enable former classrooms now used for other purposes to be brought back into classroom use. The initiative helped to reduce the backlog of school condition improvement works which was a national and local priority for capital investment.

Bids must be for projects with a minimum value of £10,000 with the Authority matching 50% of the Schools contribution up to a maximum of £15,000. Appendix A to the report detailed bids for projects at 25 schools which meet the criteria for funding and for which full supporting information has been received. If approved these would require a contribution from the Authority of £273,254.

Bids had also been received for projects at 13 schools for which full supporting information was either not yet available or which were deemed lower priority condition works. It was proposed, subject to the availability of funding, that these projects be considered for inclusion in a future paper. A further five requests had been received after the closing date for bids of 25 October 2019.

RESOLVED to approve the joint-funded projects as detailed in the Appendix to the report, with funding being split between the schools and the Authority, resulting in a charge of £273,254 against the Children's Services Capital Programme.

52/20 INSPECTION OF LOCAL AUTHORITY CHILDREN'S SERVICES (ILACS) – POST ILACS ACTION PLAN AND SUMMARY FOR YOUNG PEOPLE (Young People) The Executive Director – Children's Services shared with Cabinet the action plan which had been developed to address the five areas for improvement identified in Derbyshire's ILACS inspection and also sought agreement to publish a summary version of the Ofsted report and action plan for children and young people.

In July and August 2019, Ofsted carried out an inspection of Derbyshire County Council's Children's Services under the ILACS inspection framework. The inspection identified that senior leaders in Derbyshire had a sound understanding of the strengths and areas for improvement across the service. Inspectors highlighted a sustained trajectory of improvements in many children's services, further details of which were presented.

The inspection also identified that further work was needed to address some remaining areas of pressure and/or inconsistent practice. The specific areas for improvement identified in the report were:

- The timeliness with which Starting Point progress decision-making on contacts when there were no child protection concerns.
- The quality and timeliness of assessment and planning for children in need, including disabled children, those in private fostering arrangements and young people who present as homeless.
- The consistency of the quality of recording of strategy discussions.
- The timeliness of initial personal education plans (PEPs) and initial health assessments for children newly into care.
- The consistency of practice, including the effectiveness of front-line management oversight and supervision

The Care Leavers' service in Derbyshire was commissioned to an external provider for a twelve year period up to 1 July 2019, and transferred back to the Council on the day inspection was notified. At the time of inspection, Ofsted agreed that support for care leavers needed to improve and endorsed the steps already taken by the Council.

Ofsted required all local authorities (other than those judged to be 'outstanding') to submit an action plan following inspection. Since August the senior management team in Children's Services, together with relevant lead officers and elected members, had considered the above improvement priorities. A post-ILACS action plan had been developed, which focused on how the pace of change could be accelerated to ensure a swift and robust response to the inspection findings. A copy of the post-ILACS action plan was at Appendix 1 to the report. The plan was underpinned by more detailed project plans for each priority. The action plan was submitted to Ofsted in December 2019. Whilst Ofsted did not have a role in approving the plan, however they had indicated that the plan covered all the areas they would expect.

Work was underway to deliver the actions, with progress being monitored regularly by a Quality Assurance Board chaired by the Executive Director and the Practice Improvement Board, which included senior managers and Elected Members. Improvements had already been achieved in several areas, including the timeliness of decision-making in Starting Point where there were no child protection concerns, and the timeliness of initial PEPs for children in care.

Ofsted also required that a summary version of their inspection report was made available to young people locally. The draft at Appendix 2 to the report had been developed by the Participation Team with input from the Derbyshire Youth Council. It summarised the main findings of the inspection

and explained how the Council was working to improve services further. Appendix 2 would be shared with the Youth Council and with all Derbyshire children in care and care leavers. Copies would be provided to social workers to share with families, and it would also be made available in children's centres and social care offices.

RESOLVED to (1) note the content of the action plan at Appendix 1 to the report; and

(2) approve the publication of the summary version for children and young people at Appendix 2 to the report.

53/20 EARLY YEARS FUNDING SETTLEMENT 2020-21 (Young People)

The Executive Director – Children's Services informed Cabinet of the Early Years settlement of the Dedicated Schools Grant and the related decisions of the Schools Forum, and to sought approval to the Early Years funding formula for 2020-21.

The Early Years Dedicated Schools Grant (DSG) funding rates for 2020-21 were confirmed by the DfE on 19 December 2019. Most LAs would see a flat rate increase of £0.08 per hour with a national minimum rate of £4.38. However, 12 LAs, including Derbyshire, whose current rates were protected at a level above the national minimum rate, would receive no increase. Derbyshire's funding for 2020-21 would therefore remain at £4.39 per hour as this is above both the national minimum rate (£4.38) and the updated pure funding rate under the Early Years National Funding Formula (£4.24).

The funding rate for 2 year olds for all LAs had increased by £0.08 per hour, Derbyshire's figure would rise from £5.20 to £5.28 (+1.54%). The DfE had also confirmed that the national funding rate for the early years' pupil premium is 53 pence per eligible child per hour, and the Disability Access Fund is £615 per eligible child per year. Both of these rates were unchanged from 2019-20.

Finally, the announcement provides Derbyshire with a Maintained Nursery Schools Grant of £1.000m for 2020-21, £0.086m less than in 2019-20 due to a slightly reduced level of provision.

No other technical changes had been announced and hence LAs would continue to have to meet the 95% passporting test i.e. 95% of the universal and additional hours funding for 3 and 4 year olds must be delegated to providers, with a maximum of 5% to be retained for central early years functions. LAs' formulae must continue to include a basic hourly rate and a deprivation indicator, in addition LAs can include indicators for rurality/sparsity, flexibility, quality and a lump sum for nursery schools.

The December announcement included indicative figures based on January 2019 census data; the actual 2020-21 allocations will be based on a combination of January 2020 (5/12ths) and January 2021 (7/12ths) census information.

In respect of early years delegated funding, one of the key issues facing providers would be the increases to the national Living and Minimum Wage rates which take effect from April 2020. Most employees paid on these rates would see increases of between 6.2% to 6.5%. These increases, which were significantly above the rate of inflation, would add pressure on the early years sector, particularly private, voluntary and independent providers.

Given that Derbyshire's 3 and 4 year old funding rate was unchanged for 2020-21, the scope for increasing the rates paid locally to providers was a challenge. However, the Schools Forum, which was responsible for setting central early years budgets, agreed to reduce the level of central spend for 2020-21 to help facilitate an increase. Accordingly, it was proposed that Derbyshire's universal rate paid to all providers should rise from £4.08 per hour to £4.11 from April 2020. The enhanced hourly rate for nursery schools (£0.54), the nursery schools' lump sum (£89,813.79) and the deprivation multiplier (£1.31 per hour) within Derbyshire's local early years formula would remain unchanged, the only other increase being in respect of funding for nursery schools' rates bills. The estimated cost of the delegated allocations for 2020-21 were presented in the report.

Decisions on the level of central early years spend were a matter for the Schools Forum. At its last meeting on 20th January 2020 the Forum agreed the budgets, details of which were presented.

The reduction in central spend included the transfer of £0.323m to the high needs block relating to the Early Years SEN service, a lower level of planned spend on the early years improvement service and cessation of support from the DSG for the Every Child A Talker (ECAT) programme. The ECAT programme would in future be met from separate DfE Early Years Professional Development Programme funding. The reduction in central spend would fund the increase in universal rate funding whilst ensuring the early years grant was not over-committed.

The overall cost of the Early Years funding as set out in the report fully allocate the grant. The proposals also meet the government's 95% passporting test.

RESOLVED to (1) note the Early Years Block settlement for 2020-21;

(2) agree the increase in Derbyshire's universal rate to £4.11 from April 2020;

(3) agree that the enhanced rate for nursery schools, nursery school lump sum and deprivation multipliers remain unchanged for 2020-21;

(4) note the central early years budgets approved by the Schools Forum as set out in the report; and

(5) note that the proposals meet the government's early years passporting test as set out in the report.

54/20 CENTRAL SCHOOL SERVICES BLOCK AND PUPIL GROWTH FUND SETTLEMENT(Young People) The Executive Director – Children's Services informed Cabinet of the Central School Services Block (CSSB) and Pupil Growth settlements for 2020-21 and the decisions of Schools Forum regarding their allocation.

Details of LAs' 2020-21 CSSB allocations were published on 19 December 2019. This block of the Dedicated Schools Grant was introduced in 2018-19 to fund local authorities for the statutory duties that they hold for both maintained schools and academies. The determination of budgets funded by the CSSB was a matter for the School Forum rather than the County Council. The Schools Forum considered the allocation of funding for 2020-21 in October 2019 on the basis of provisional settlement figures, as it was not expected that the final settlement in December 2019 would be significantly different. Details of the estimated grant in October 2019 were presented in the report.

The key changes of note were a 1.95% increase in the per-pupil funding rate for on-going responsibilities and a 20% reduction in the historic commitments element. The DfE's intention to reduce LAs' historic allocations had been trailed for some time, although the scale of the reduction was only made clear in October 2019. The report to Schools Forum set out proposals to allocate the 2020-21 grant.

These proposals were agreed and the allocations left £0.038m of the estimated grant unallocated, to be used to contribute to the expected DSG deficit at 31 March 2020 of approximately £3.5m. The actual settlement in December resulted in a slightly higher CSSB settlement of £4.319m with the extra £0.018m also contributing to the deficit.

Local authorities' DSG allocations now included pupil growth funding as an element of the Schools Block. The distribution of this funding was also a matter for the Schools Forum rather than the County Council. Historically, the fund had been used to support schools with in-year increases in pupils,

including new free schools, as well as contributing to the extra costs of meeting national Key Stage 1 class size requirements.

Allocations for 2020-21 were announced on 19th December 2019 and based on a formula which looks at increases in pupil numbers as measured at Middle Super Output Area (MSOA) level: net reductions at MSOA level would be ignored. The allocations for 2020-21 had been based on the increases between October 2019 and 2018 pupil census data with each additional primary pupil attracting £1,425 and each secondary pupil £2,130. In addition, LAs would receive £67,000 for each new institution registered for the first time on the October 2019. Details of Derbyshire's Pupil Growth funding for 2020-21 were detailed in the report.

The allocation was significantly higher than that for 2019-20 (£2.352m) as the 2020-21 allocation had not been capped. Whilst the increase was welcomed, it must be noted that this level of funding was only guaranteed for 2020-21, separate calculations would be performed annually to determine future years' allocations based on future pupil number changes. The allocation of this grant was considered by the Schools Forum at its meeting on 20 January 2020. The backcloth to the Forum's decisions was the anticipated £3.5m accumulated DSG deficit at 31 March 2020. Given the need to address this deficit, the Forum was keen to ensure that the pupil growth fund made a significant contribution to this shortfall. A summary of allocations agreed by the Schools Forum were presented in the report.

With regard to in year pupil increases (£0.250m), the need for support arises from the lagged nature of schools and academies' funding. For example, children admitted in September 2019 would not generate additional funding until the start of the 2020-21 financial year (LA maintained schools) or 2020-21 academic year (academies). This leaves the school and academy having to support any in-year additional costs for seven and twelve months respectively. N.B. DfE guidance only allows support to be provided where in-year increases in numbers arise as a direct consequence of a basic need issue i.e. where the Authority required the school or academy to admit a significant number of children. The guidance specifically prohibits supporting general growth due to popularity as this should be managed through lagged funding.

The 2019-20 budget for this purpose was also £0.250m of which £0.113m had been allocated to date. In order to minimise the budget requirement in 2020-21, the Forum approved that the 2019-20 underspend be earmarked for in year pupil increases in 2020-21. This was felt to be necessary given the increasing number of academies, which generally required a longer period of support. With regard to New Free Schools (£0.725m), two new primary free schools The Mease at Hilton and Chellaston Fields opened in September 2019 with a further two, Highfields Farm and

Boulton Moor, planned for September 2020 and 2021 respectively. Under the national academy framework LAs were responsible for funding the pre and post opening set up costs and formula support of free schools, further details of which were presented

In order to ensure resources were in place to provide this additional support, the Authority held a reserve within the DSG to cover the above costs. Currently £2.402m had been set aside for this purpose and the Schools Forum agreed to set aside a further £0.725m from the 2020-21 pupil growth fund for this purpose: a similar figure was expected to be required in 2021-22. The 2020-21 budget would be used to add to the existing reserve with funds only being drawn down when required.

The above budgets utilised £2.103m of the grant leaving £1.325m unallocated and thus available to contribute towards the forecast DSG deficit.

RESOLVED to note (1) the Central School Service Block and Pupil Growth settlements for 2020-21;

(2) the decisions of Schools Forum regarding the allocation of these grants; and

(3) the contributions these grants are expected to make towards the anticipated DSG deficit at 31 March 2020.

55/20 HIGH NEEDS BLOCK FUNDING SETTLEMENT 2020-21 (Young People) The Executive Director – Children's Services informed Cabinet of the High Needs Block (HNB) settlement of the Dedicated Schools Grant for 2020-21 and seek approval to its allocation.

Details of LAs' 2020-21 high needs allocations were published on 19 December 2019. Derbyshire's high needs funding would increase by £9.799m (+14%) from £69.972m to £79.771m, a summary of the allocation was provided in Appendix 1 to the report. The increase was slightly greater than expected due to a higher number of pupils in special school provision.

There were two types of high needs places, the first was pre and post 16 SEN places in academies and post 16 places in LA maintained mainstream schools and special schools, college places and post 16 Charitable and Commercial Providers (CCPs). These were all funded by the Education and Skills Funding Agency (ESFA) by deducting monies from LAs' gross HNB allocations. The second type covers pre 16 places in LA special schools, Enhanced Resource provision in LA maintained schools and LA Pupil Referral Units.

Work had been on-going for several weeks with providers to establish the number of places required. As a result of this work, the places which the LA expected to fund from the gross HNB were shown in Appendix 2 to the report. The total cost is estimated to be £14.672m, an increase of £0.314m compared with 2019-20 with the majority of the increase being for additional places in LA special school provision.

In respect of Top up funding (also known as Element 3), these sums, which were over and above the place values, were paid to providers for children and students for which the LA was the “home” Authority. Top up rates varied depending on the type of institution and the individual child’s needs being met.

Mainstream schools received top up funding for children supported either by an Education Health and Care Plan (EHCP) or Graduated Response for an Individual Pupil (GRIP) arrangement. It was proposed that the funding rates associated with these plans be increased by 3% from April to cover the costs of inflation, including a potential increase in the employer’s superannuation contribution.

Special schools, pupil referral units and enhanced resource schools receive Element 3 funding on top of their place led resources. It was proposed that these funding rates be increased by 5%, details of the current and proposed rates were set out in Appendix 3 to the report. The percentage increase was higher than for mainstream schools as it recognised that a significant proportion of these institutions’ resources was derived from the number of places. In 2020-21, each of these places would continue to be funded at the nationally-set £10,000 rate with no increase for inflation.

Element 3 payments would also be required for Derbyshire SEND children attending schools in other LAs as well as independent and non-maintained provision. Details of the estimated cost of top ups was summarised in the report.

In respect of High Needs Services and other budgets, in addition to the monies delegated to providers, funding was held centrally to enable some services to be free to schools and academies at the point of delivery. These central budgets also funded a range of other costs including contingencies, contributions to LA-funded services e.g. education psychology services, contributions to high cost complex placements and some limited transport costs. The estimated allocations for 2020-21 total £16.460m, figures for each service area were set out in Appendix 4 to the report.

Included within the total spend was a high needs contingency of £0.500m, an increase of £0.150m on the budget for 2019-20. The increase would provide greater scope for supporting schools with significant numbers of

children with either an EHCP or GRIP, an issue which had been discussed recently at Council. A report on the proposed allocation of this fund would be provided to Cabinet early in 2020-21.

The total allocations, a summary of which was presented, would fully allocate the high needs block grant for 2020-21.

In respect of Special Schools De-delegation, funding in respect of redundancy costs and services previously funded by the Education Services Grant (ESG) had been top-sliced from LA mainstream schools' budgets. With regard to the equivalent services for LA special schools, decisions on whether or not to top-slice is a matter for the special school LA-maintained sector representative on the Schools Forum. The proposed top-sliced were set out in the report.

At the meeting of the Schools Forum in June 2019, the special school representative agreed that funding should be top-sliced for their sector for 2020-21. The decision to accept responsibility for costs funded from top sliced resources was a matter for Cabinet.

RESOLVED to (1) note the High Needs Block settlement for 2020-21;

(2) agree the places to be funded as set out in Appendix 2;

(3) approve the top up budgets as detailed and the associated top up rates in Appendix 3 to the report;

(4) approve the centrally held budgets in Appendix 4 to the report;

(5) note that a report on the allocation of the high needs contingency budget would be presented to a future meeting of Cabinet; and

(6) agree to top-slice funding for LA maintained special schools in respect of redundancy costs and former ESG funded services as set out in the report.

56/20 HOME CARE FEES 2020-21 (Adult Social Care) The Executive Director – Adult Social Care and Health sought approval to;

- make an inflationary increase of 4.80% for independent sector home care provision from 1 April 2020
- increase travel/visit rates by an average of 3.09% from 1 April 2020;
- to increase the fee rate for in-house home care and extra care provision from 1 April 2020 by 4.80%
- to make an inflationary increase of up to 4.80% for specialist home care placements where evidence is provided of inflationary pressures.

There were approximately 4,200 people currently in receipt of home care support from up to 50 independent sector home care providers, which was equivalent to 90% of the commissioned home care market, the other 10% of long-term packages being provided by the Council's in-house service.

The Derbyshire Homecare Association ("the Association") represented many of the independent home care providers. It had requested, on behalf of their members, that the Council consider an increase in fees for 2020-21 to assist with meeting costs associated with the continued promotion of the National Living Wage. Adult Social Care had also received additional requests from other providers not represented by the Association for a fee increase to reflect inflationary pressures. The Association had attended a meeting held on the 14 January 2020 with the Council to discuss the sector's views about current market conditions and inflationary pressures, details of which were presented.

The home care fee rate proposals for 2020-21 had taken account of the feedback received from Home Care providers about inflationary pressures as detailed in the report. Appendix 1 to the report detailed how these inflationary pressures impacted on the standard cost headings used in Derbyshire Home Care fee model to give a proposed inflationary uplift of 4.80% for 2020-21.

The proposed inflationary value of 4.80% on the hourly rate for the provision of Independent Sector Home Care was also used as a standard inflationary value for the other service types.

The proposals focussed on the basic fee rates for the provision of home care. The Council also funded specialist home care services for people who lived in supported living care settings. Supported living was an alternative to residential care, providing home care support and accommodation to people who were assessed as eligible for adult care services. In a supported living service, the housing provider and support provider were separate, and the client was a tenant with their accommodation costs being met by Housing Benefits. Accommodation is homely not institutional with clients contributing directly to daily tasks around their own home.

Specialist home care providers received higher hourly fee rates than those recorded above which reflect the greater investment in staff and training to meet an individual's needs. It was proposed that an increase in payments of up to 4.5% can be agreed with providers that provide specialist home care provision in supported living care settings where they could evidence that their costs had increased.

The proposed increase of 4.80% on home care fees and 3.09% on travel rates from 1 April 2020 would cost £2.080m per annum. The proposed

increase of up to 4.80% from 1 April 2020 on specialist homecare fees for Supported Living Schemes would cost £1.526m per annum. The total costs of £3.607m per annum could be met from the budget growth allocated for Adult Care fee increases as approved by Council on 5 February 2020.

RESOLVED to (1) introduce a new flat rate homecare fee for independent sector home care from 1 April 2020 of £15.72 per hour (equivalent to an increase of 4.80%);

(2) increase all travel/visit rates by an average of 3.09% from 1 April 2020;

(3) make an inflationary increase of up to 4.80% for specialist home care placements where evidence was provided of inflationary pressures; and

(4) increase the fee rate for in-house home care and extra care provision from 1 April 2020 by 4.80%.

57/20 CARE HOME AND DAY CARE FEES 2020-21 (Adult Social Care)
The Executive Director – Adult Social Care and Health sought approval to;

- increase the rate paid to independent sector residential care homes for the financial year 2020-21 by 4.75% per week;
- increase the rate paid to independent sector nursing homes for the financial year 2020-21 by 4.83% per week;
- make an inflationary payment of up to 4.75% for specialist care home placements where evidence is provided of inflationary pressures;
- set a rate of £41.72 per session (from £39.82 per session) for a day care placement in a care home;
- increase the rates for in-house day care and residential care by 4.75%;
- increase the dementia fee rate to £46.62 per week (from £44.52);
- make an inflationary payment of up to 4.75% for well-performing block contracts in specific circumstances.

A comprehensive review of fee levels for independent sector care services was undertaken annually. To assist with this review representatives of the Derbyshire Care Providers Association (“the Association”) were invited to meet with the Authority on 21 January 2020 to set out particular business pressures affecting the care market and their costs.

The Association continued to express its view that the detailed fee analysis and consultation previously undertaken by the Council was flawed and the fee rates did not cover their actual costs. The Association had requested that the Council undertake a new study to better understand their costs.

The views shared at this meeting had assisted the Council in detailing 2020-21 fee proposals, further details of which were presented in Appendix 1 to the report. The Council had also received additional requests from other Care Home providers not represented by the Association for a fee increase to reflect inflationary pressures.

The proposals, summarised in Appendix 2 to the report, focussed on the basic fee rates for older people. It was proposed to also increase the base fee rates for Residential Care Home by 4.75% and Nursing Homes by 4.83% for other client group placements. This included care home provision for people with a physical disability, people with learning disabilities and people with mental ill health as detailed at Appendix 3 to the report.

An additional payment of £44.52 per week was currently paid towards supporting people with a diagnosis of dementia would be payable to homes that met set criteria of dementia-friendly provision. It was proposed this payment be increased by 4.75% to give a new rate of £46.62 from April 2020.

Some people who were supported to live in their own homes were able to use day care places in care homes for older people. The care home was often situated close to where an individual lives and they frequently help with transport to and from the home and provide meals. In some cases homes would also provide a bathing service and were very flexible with places being made available at weekends and evenings, which could help carers to get a break. The standard fee rate paid by the Council for day care placements in independent sector care homes was currently £39.82 per day. It was proposed for 2020-21 that this fee level to be paid to providers was increased by 4.75% to provide a new daily fee of £41.72 per day.

Adult Care had a small number of block contracts with independent sector profit and not for profit organisations. A number of these agreements were established before the introduction of the National Living Wage. A small number of providers had requested an inflationary increase to assist them with meeting this additional unforeseen cost. It was proposed that payments of up to 4.75% could be agreed with providers who operated block contracts on behalf of the Council where they could provide detailed evidence of their increase in costs relating especially to the increase in minimum wage rates as well as showing that they were meeting their agreed targets for activity and performance.

The estimated cost of this proposal to increase fee rates from 1 April 2020 was £6.182m per annum and could be met from the budget growth allocated for Adult Care fee increases.

RESOLVED to (1) increase the rate paid to independent sector residential care homes for the financial year 2020-21 by 4.75% per week;

(2) increase the rate paid to independent sector nursing homes for the financial year 2020-21 by 4.83% per week;

(3) make an inflationary payment of up to 4.75% for specialist care home placements where evidence is provided of inflationary pressures;

(4) agree an updated fee rate of £41.72 per session (from £39.82 per session) for a day care placement in a care home;

(5) increase the rates for in-house day care and residential care by 4.75%;

(6) agree an updated dementia fee rate of £46.62 per week (from £44.52); and

(7) make an inflationary payment of up to 4.75% for well-performing block contracts in specific circumstances.

58/20 DERBYSHIRE SECOND HOMES PROGRAMME (Adult Social Care)

The Executive Director – Adult Social Care and Health sought approval for the programme covering the use of the £0.566m Second Homes budget for Amber Valley, Derbyshire Dales, High Peak and South Derbyshire District Councils for 2019–20 and 2020-21.

The rules on levying Council Tax on people's second homes were changed in 2004. The County Council agreed with the four District Councils most affected: Derbyshire Dales, High Peak, Amber Valley and South Derbyshire that 75% of the additional income raised for the County and District/Borough Councils would be used to enhance housing and support for people with the highest need. Cabinet on 8 June 2017, agreed a two year investment programme for 2017-19. The review of the Second Homes programme for 2017-18 and 2018-19 showed the value of delivering services for people with the highest need, reducing demand, and meeting the Borough's, District's and County Council's Housing, Health and Adult Care strategic policy objectives.

Many of the District and Borough Councils' housing customers also received services from the County Council and vice versa. By supporting people through the services outlined in the Second Homes programme (Appendix 1 to the report), Councils were able to reduce demand on their own services by providing enhanced housing and support services to people who were the most vulnerable. The Second Homes programme and its schemes, would assist the County Council to deliver on its strategic plans and priorities as set out in the Council Plan, Adult Care and Public Health plans, the Health and Well-being and Prevention strategies.

The total costs are £0.566m per annum which would be met from the Second Homes budget.

| | |
|------------------|---------|
| Amber Valley | £0.080m |
| Derbyshire Dales | £0.309m |
| High Peak | £0.115m |
| South Derbyshire | £0.062m |
| Total | £0.566m |

RESOLVED to approve the programme covering the use of the £0.566m per year Second Homes for Amber Valley, Derbyshire Dales, High Peak and South Derbyshire District Councils for 2019-20 and 2020-21.

**59/20 CORONAVIRUS DERBYSHIRE RESIDENTS AND BUSINESS
HARDSHIP FUND** (Strategic Leadership, Culture and Tourism)

The Director of Finance and ICT sought approval to establish a hardship fund to support Derbyshire residents and businesses affected by the financial consequences of the Coronavirus outbreak in the county.

On 11 March 2020 the Government announced details of Budget 2020 which included a £12bn package of temporary measures to support public services, individuals and businesses during the economic disruption caused by the virus. One of the Government measures was a £500m hardship fund which would be allocated to local authorities to support vulnerable people during the Coronavirus outbreak. There were also further national measures including extending sick pay and suspending business rates for some businesses, further details of which were presented.

The Bank of England decision to reduce the base rate of interest from 0.75% to 0.25% should also support businesses during this period of economic uncertainty. The Natwest Bank had also pledged £5bn of funding to support small and medium-sized businesses caused by the Coronavirus outbreak.

Partners in the County were also supporting businesses. The Chamber of Commerce had developed a Coronavirus Planning ahead toolkit, a set of documents to help organisations in planning for any disruption.

It was proposed to establish a £1m fund to complement both local measures and the measures announced in the Budget 2020. This additional provision would offer valuable financial support to the residents and businesses of the county of Derbyshire. Additional funding would be made available by the Council if necessary. However, there were significant financial pressures on the Council's services, which were reflected in the Five

Year Financial Plan approved by Council in February 2020 which highlighted the requirement for savings in excess of £60m over the medium-term.

In setting up the £500m hardship fund, the Government had stated that it expected local authorities to utilise the funding to provide more council tax relief, either through existing Local Council Tax Support schemes or through similar measures. The Council would liaise with district/borough councils in the County to ensure that the Council's hardship fund criteria reflected guidance that was expected from Government in the coming days.

Similarly, the business rates measures announced in Budget 2020, such as business rates relief for small and medium-sized businesses and the business rates retail discount were likely to be the basis of criteria for applications to the Council's hardship fund. The Council would develop details of the application process for the Hardship Fund over the coming days and information for residents and businesses would be made available on the Council's website.

The £1m cost of the hardship fund would be met from the Council's General Reserve and would be paid to applicants in accordance with verified details provided through the application process. Any additional costs would be subject to a further Cabinet report.

In responding to the impact of the Coronavirus, the Council was reviewing business continuity arrangements in accordance with its Business Continuity Policy to ensure that it could deal effectively with any anticipated service disruption. A significant response might result in unexpected substantial costs to the Council which would be reflected in the Council's final outturn position.

RESOLVED to (1) approve the establishment of the Coronavirus Hardship Fund; and

(2) delegate the decision to approve the application process and associated arrangements to the Executive Director – Commissioning, Communities and Policy and the Executive Director - Economy, Transport and Environment in consultation with the Leader of the Council.

60/20 EXCLUSION OF THE PUBLIC FROM THE MEETING RESOLVED that the public be excluded from the meeting during the consideration of the remaining items on the agenda to avoid the disclosure of the kind of exempt information detailed in the following summary of proceedings.

SUMMARY OF PROCEEDINGS CONDUCTED AFTER THE PUBLIC HAD BEEN EXCLUDED FROM THE MEETING

1. To consider Minority Group Leaders' Questions (if any).

2. To confirm the Exempt Minutes of the meeting of Cabinet held on 13 February 2020.
3. To receive the exempt minutes of Cabinet Member meetings as follows:
 - (a) Strategic Leadership, Culture & Tourism – 7 February 2020
 - (b) Corporate Services – 13 February 2020
4. To consider exempt reports as follows:
 - (a) Corporate Property Future Delivery Joint Ventures – Executive Director Commissioning, Communities and Policy (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
 - (b) Urgent Decision taken by the Executive Director Economy, Transport and Environment and the Executive Director Adult Social Care and Health for the approval of award of contracts for Specialist Transport Services (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))
 - (c) Approval of Loan – Chesterfield Football Club Community Trust – Director of Finance and ICT (contains information relating to the financial or business affairs of any particular person (including the Authority holding that information))